

AIPS ASSISTED INSTRUMENT PURCHASE SCHEME

Application Procedure

Parent or Guardian:

1. Make choice of instrument (Dawkes Music will assist you with your choice should you require).
2. Complete the application form and send it to the School with a cheque/bankers draft in full payment. A building society cheque or bankers draft will expedite ordering, as the instrument will be ordered upon receipt. Personal cheques take up to 10 days to clear. Please check with the School bursar to whom the cheques should be made payable.
3. Once payment has been cleared, the School will order the instrument for delivery to them.
4. When the instrument has been received by the School, you will be informed of its availability and a 'handover' date agreed.
5. On receipt of the instrument, the ownership of the goods will be transferred to the parent.
6. Following the transfer of the instrument, all guarantee rights transfer to the parent and subsequent enquiries should be directed to the Supplier.
7. The scheme is operated on a non-profit making basis. A small charge may be levied to cover administrative costs involved.

Personal Details

Name of Parent/Guardian _____

Address _____

Postcode _____

Tel. No. Home _____

Tel. No. Work _____

School _____

Name of Child _____

Name of Instrument Teacher _____

Selected Instrument

Instrument Make _____

Instrument Model _____

Supplier **Dawkes Music Ltd** (01628 630800)

Instrument Price Ex-VAT £ _____

Administration Charge £ _____

Carriage £ Free of Charge

Total Amount Due £ _____

For office use only:

Cheque BS Cheque Cash Amount £ _____

Date paid in & ref: _____

Parent's Declaration

I declare that to the best of my knowledge the information given above is correct and I agree to comply with the conditions of the **Assisted Instrument Purchase Scheme**.

Parent's/Guardian's Signature _____ Date _____

**Dawkes Music Ltd, The Woodwind & Brass Warehouse, Reform Road, Maidenhead, Berks SL6 8BT
Tel 01628 630 800 ~ Fax 01628 200 169 ~ web www.dawkes.co.uk**