



Reform Road, Maidenhead, Berks SL6 8BT
Tel: 01628 630800 Email: sales@dawkes.co.uk

THE EDUCATIONAL ASSISTED INSTRUMENT PURCHASE SCHEME

This scheme is intended for pupils who attend full time education at Local Education Authority Schools or Music Services and receive musical tuition as part of their National Curriculum for them to be able to purchase instruments without paying VAT!

HOW THE SCHEME WORKS

1. The instrument is selected and reserved under the parent's name.
2. The parent gives this form and arranges payment to the school/service for the appropriate amount to cover the ex-VAT price of the instrument, and if there is one include the administration fee in this.
3. The school/service will send us a Purchase Order with official order number, once received we will dispatch the instrument to the school.
4. We contact the parent to inform them that the order has been processed and advise of the delivery date to the school where they will collect the instrument.
5. The school/service pays our invoice including VAT and claims it back on their VAT return.
6. The instrument must be sold to the pupil/parent at either the cost or below excluding VAT.

This scheme has the approval of H.M Customs & Excise and was reviewed in September 1994 by the VAT office.

For advice on which instrument is suitable for your child and a Price list please call us on 01628 630800 to make an appointment to come to the shop to try instruments and we can help you choose the right instrument for you.

All instrument sold by us are thoroughly inspected in our workshop to make sure you get the best out of your playing. After purchasing an instrument from us you can be assured of an after sales service second to none. Please ask for details.

SCHOOLS – YOU CAN EMAIL YOUR ORDER TO sales@dawkes.co.uk

Please feel free to photo-copy this form



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ORDER FORM

Order No:

Name of School:

Address:.....

..... Postcode:

Telephone: Email:

Name of Parent: Name of Child:

Parents Address:

..... Postcode:

Telephone: Signature:

Instrument:

Make:

Model:

Serial Number:

Price excluding VAT £

Don't forget accessories you might want to add to your Assisted Purchase

I.e. Reeds – Mouthpiece – Music Stand – Instrument Stand – Cleaning materials

<u>Accessory</u>	<u>Product Code</u>	<u>Ex Vat price</u>
1.	/.....	£.....
2.	/.....	£.....
3.	/.....	£.....
4.	/.....	£.....
5.	/.....	£.....

Total amount Ex-VAT: £.....

School Administration fee: £..... (Optional at schools discretion)

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